Name:

Date:

Class:

**StoryCorps Project:**

**Recording and Sharing Your Interview**

**Directions:** Read the instructions below so you know how to record your interview for the StoryCorps project and share it with Mr. Green or Ms. Peale.

**To record the interview**

**Step 1:** Open Quicktime on your laptop.

**Step 2:** Click “File” on the Quicktime screen (make sure you are open to Quicktime by clicking the Quicktime logo before hitting “File”).

**Step 3:** Select “New Audio Recording”.

**Step 4:** Click the red button on the screen that appears *when you are ready to record*.

**Step 5:** Conduct your interview

**Step 6:** Click “File” and “Save”. Give your interview a clear title (i.e. “Joe G’s StoryCorps interview with Lacy P.”)

**To share your interview with Mr. Green or Ms. Peale**

**Step 1:** Listen to your full interview a couple times (two or three).

**Step 2:** Pick out the best 2-3 minute clip from that interview.

**Step 3:** Log into your Latin email account.

**Step 4:** Open your GoogleDrive.

**Step 5:** Click “My Drive” near the top left of the screen.

**Step 6:** Select “Upload Files”.

**Step 7:** Choose the Quicktime file you recorded by going to the folder where you saved it, such as “Documents”.

**Step 8:** Share the file with Mr. Green or Ms. Peale (depending on the teacher). When you share it, please send a message that tells us which 2-3 minute section you want us to listen to. See an example below.

*Dear Ms. Peale,*

*Attached is my interview with Stella. Please listen from 2:30-5:00. That was the best part of the interview. Thank you.*

*Sincerely,*

*Gregory*

The above note is telling Ms. Peale to start listening at the two-and-a-half minute mark and to finish listening at the five minute mark. We will not be able to listen to entire interviews because of the amount of time that will take, so choose carefully!